

## **Application guidelines**

We welcome applications from local and independent authors to present their book at one of our locations at <u>Willoughby City Library</u>. This is an oppportunity for authors to connect with new audiences, develop community connections and showcase our residents' talents.

## **Criteria**

The program is open to local authors who live, work or have historical links within the Willoughby City Local Government Area (LGA).

Applications will be evaluated using the following criteria:

- Proven links to the Willoughby City LGA. For example, the applicant is a local resident, attended local school, has family connections to the area.
- Community interest, demand, and relevance.
- Literary/artistic merit.

Applicants are requested to send a copy of their publication to Chatswood Library, attention to the Community Connection and Learning Supervisor, for evaluation.

Submissions from publishers, agents, organisations, and authors that don't fit the above criteria can send enquiries to library@willoughby.nsw.gov.au

## What we offer

- Venue free of charge.
- Marketing and promotion through the Library's media channels.
- Copies of books available for sale through Constant Reader on the day or through an alternate provider (payments must be cashless).

## **Conditions**

Successful applications are subject to mutual responsibilities and guidelines to ensure a successful event. Applicants are required to:

- Attend a site induction prior to the time of the event.
- Deliver the event at the agreed time and day.
- Organise their travel to and from the venue.
- Abide by Willoughby City Library's policies and guidelines.