

Naremburn Book Locker - How to guide

Collecting your items from the locker:

- 1. When placing a reserve select 'Naremburn Book Locker' as the pick-up location.
- 2. When the items are ready for collection you will receive a text message containing a link to a QR code and a PIN.
- 3. At the book locker, open the link to the QR code and scan the QR code.
- 4. The locker containing your items will automatically open.
- 5. Collect your items and close the locker.

Returning your items to the locker:

- 1. Scan the 'Willoughby City Library' barcode on the first item you would like to return.
- 2. A returns locker will automatically open.
- 3. Place the item into the open locker and continue scanning any other items.
- 4. Close the locker returned items will have been automatically removed from your library card.

For further assistance, <u>watch our instructional video</u> or call the library on 02 9777 7900.